

**Minutes of the Annual
General Meeting of the Four Wheel Drive
Club of Southern Africa-Port Elizabeth, held at
Aberdare Sport Club, Villiers Rd, Walmer, Port Elizabeth
6 February 2009 @ 18h30**



AGENDA

1. Welcome

Johan welcome all and thanked everyone for being there.

2. Apologies

Barry Bouwer	George Friend
Bennet Botes	Deon Strydom
Adriaan Postma	
Johan Fourie	

3. Confirmation of previous minutes

Proposed: Gys Kleyn
Seconded: Attie Booysen

4. Matters arising from previous minutes

4.1 **Fattracks MTB Club:** The club was very involved with marshalling at different events. Thank you to everyone who attended and gave up their time to help out.

4.2 **Oosterland:** Both the boy and girl groups were taken on a weekend away during 2008. A lot of people were involved in these weekends away. The sponsors and the people involved were thanked for their hard work and dedication. It was mentioned that these weekends away means a lot to these kids and makes a difference in their lives. It also shows that we care and give something back to the community.

4.3 **Southern Cape Get Together:** Only Port Elizabeth and Garden Route club members attended the weekend. Good feedback was received. It was mentioned that the smaller groups, that will be regional groups, are better than having a national get together. Garden Route club to host the 2009 regional get together.

4.4 **Marquee Tent:** Pricing and options were investigated. Not only the cost, but also the responsibility of having such a tent is a problem. No further progress was made in coming to a decision.

4.5 **Website:** It is acknowledged that the website is now fully operational. Advertising on the website is available and the club need advertisers to help raise funds for the club and hosting the website. Statistics of the website usage was displayed. It indicates that initially the visits to the site were unstable, but it has stabilised. Club members are still urged to contribute to the website with input and communication.

5. New matters

5.1 **Fund raising for National Council:** National Council approached all clubs to raise funds for to be paid over to them. Port Elizabeth club had a raffle and raised R 860.00 which was paid over to National Council.

6. Trophies / Awards

Dedication Award: Daleen Rocher for her help and contribution with newsletter and Food on the Run.

Team Spirit Award: Linda Classen for her help and enthusiasm with the Oosterland girls' camp.

Vroom – Vroom Award: Henk Terblanche for attending the most runs in 2008.

7. Reports

Chairman's Report:

- Johan gave a Power Point presentation indicating committee members during 2008.
- Hannes Grobler resigned as Chairman during the year and Johan Westraadt as Vice-Chairman had to take over the Chairman position.

- Willie Malan also resigned as Run Co-ordinator during 2008. No one was appointed in his position and Henk Terblanche remained the only Run Co-ordinator for the remainder of the term.
- Club members are urged to be more involved in club events, the club consist not only out of committee but more importantly out of the members.

Social: An overview of socials held during 2008 was presented to members.

Runs: An overview of runs held during 2008 and the amount of people attending was presented.

Conservation: Hans Bester initiated the project to plant a tree on every run to give something back to nature. Pictures of trees planted during the 2008 were displayed. The tree planted at Rooinek in 2007 is growing well and in good condition when the club visited the area again in 2008.

Newsletter: Very few contributions were received from club members. It's always been an issue to get contributions from club members. Currently the only communication in the Newsletter is the information regarding runs and socials. In order to publish an interesting Newsletter, the editor needs information from members.

Website: The website is a direct flow from the Newsletter, everything that's published in the newsletter will be added to the website. Members are invited to send photos to the webmaster to add to the website. A good website with enough information sends out a good image of the club and increase membership.

Public Relations:

Fattracks Mountain Bike Club: In 2008 the club took part in marshalling at the Fattracks Mountain bike club event. It was mentioned that the cyclists enjoy the contribution from the club members.

Mountain Fire assistance: Some club members got together to assist in fighting the very devastating Mountain fires in the area. This positive contribution sends out a positive image of the club.

Oosterland: As mentioned before the boy and girl group were taken out for a weekend in 2008. The people involved in these weekends truly make a difference in these kids' lives. Members are urged to take part and get involved.

Financial Report:

- Hans Bester assisted by Zelda Malan put together the relevant information on financials. Moore Stephens Chartered Accountants audited the club financials records and prepared the financial statements for the club. Moore Stephens Accountants together with George Friend are thanked for their contribution to the club at no cost.
- Currently the joining fee for a new member is R 50.00. The membership fees went up in 2008 from R 330.00 per year per family to R 360.00 per year per family.
- The Income and Expense sheets were presented to the attending club members. No questions regarding the financials were received. It is noted that if no complaints or questions are received by Friday 13 February 2009, Johan Westraadt (Acting Chairman) and Hans Bester (Treasurer) will sign off the financial Statements.

Web-master's Report:

- Braddon McClelland did a presentation on the website.
- The club website was designed to replace a printed newsletter. To make the site work properly, the webmaster need contributions from the members.
- The website can display videos, photos, club events, contact details and much more, but only if it is sent to the webmaster.
- Advertising also available on the website. It is affordable and monthly statistics can be sent to advertisers.
- Statistics on where in the world the website gets visits from was presented.
- The website aims to attract new members and advertising.
- It gets updated twice a month depending on the amount of information was received. The website can only be updated if there is actually new information available.

National Council Report

- Sarel Schoombie, Winston Croney and Trevor Harth did a tribute to Jan van Niekerk, a founding member of the PE club, who passed away during 2008.
- A report from National Council was done by Sarel Schoombie.
- It is mentioned that all the clubs in South Africa did have a declining membership during 2008.
- The National Council is like a Governing Body of the Four Wheel Drive Club of Southern Africa, looking after the interests of all the areas, representing areas at other associations and making sure that rules are obliged to.
- National Council need funds to see to all these responsibilities.

- Members are urged to support the committee, vote and help out. The committees do have a huge responsibility.
- The conclusion was made that the club is as strong as its members and it is the members' responsibility to assist in running a successful club.

8. Membership Fees

Same or New Fees?

- Fees went up in 2008 from R 330.00 to R 360.00
- A suggestion was made that the fees remain the same seeing that the financial report shows no need for increase.
- A counter suggestion was received that an increase will give the club some kind of reserve for fixed monthly costs and overheads.
- The decision was made that the fees remain at R 360.00 per year and R 50.00 application fee for new members.
- It was mentioned that the Money Market money is there as a reserve should it be needed for unforeseen costs.

9 Honorary Members

No nominations were received by the committee. It will stand over to 2010 AGM.

10 Committee Members

10.1 Chairman:

- A suggestion was made that the Chairman should be chosen out of the relevant committee members.
- It was mentioned that should the Chairman be chosen out of relevant committee members, the responsibility on this person will be too great to have a dual position.
- Nominated: Deon Strydom
- It was mentioned that he will be available to serve on the committee even though he gave his apology to Johan for not being at the meeting.
- No other nominations were received.
- Deon Strydom was chosen as the Chairman.

10.2 Vice Chairman / Driver Trainer

- Gys Kleyn still got one year left of his term

10.3 Secretary

- Nominated: Salome Shaw
- No other nominations were received.
- Salome Shaw was chosen as Secretary.

10.4 Club Captain/Relations

- Nomination: Deon Strydom
- No other nominations were received.
- Although it was mentioned that it would be a too great responsibility for a Chairman to also have other portfolio on the committee, no other nominations or suggestions was received.
- Deon Strydom was assigned this position.

10.5 News Letter Editor

- Nomination: Carlo Heydenreich
- No other nominations were received.
- Carlo Heydenreich was chosen as Newsletter Editor
- It was noted that Daleen Rocher would assist him.

10.6 Webmaster:

- Braddon McClelland indicated that he is available for re-election.
- No other nominations were received
- Braddon McClelland was re-elected as Webmaster.

10.7 Run Co-ordinator

- Nominated: Geoff Sampson
- No other nominations were received
- Geoff Sampson was chosen as Run co-ordinator

- It was mentioned that seeing that he is the only run co-ordinator, he would be assisted by various club members.

10.8 Social Co-Ordinator

- Ingrid Stavast still have one year left of term

10.9 Treasurer

- No nominations received
- Ingrid Stavast volunteered to do the finances for one year until term as Social Co-Ordinator is over.
- It is accepted by all.

11 General

11.1 An asset register is presented by Johan Westraadt for interest to club members.

11.2 Johan ask members to sign attendance register and make payments to receive the 2009 decal.

12 Closure

Johan closes the meeting at 20:20.